

# Create An Account

♦ SCOTLAND COUNTY HOSPITAL ♦



♦ ESTABLISHED 1970 ♦  
M E M P H I S ♦ M I S S O U R I

Go to [www.scotlandcountyhospital.com](http://www.scotlandcountyhospital.com).

Click on Patient Portal link.

Click on Enroll Now.

The image shows a screenshot of the 'Health Portal' for Scotland County Hospital. The page has a blue header with a small icon of a plant and the text 'Health Portal' in white. Below the header, it says 'Scotland County Hospital'. The main content area is titled 'Enrollment Request' and contains a form with the following fields: 'Last Name' and 'First Name' (text boxes), 'Date of Birth' (Month, Day, Year dropdown menus), 'Medical Record Number' and 'Confirm Medical Record Number' (text boxes), and 'Email Address' and 'Confirm Email Address' (text boxes). A 'Submit Enrollment Request' button is located at the bottom of the form.

1. Fill in the required information.
2. Click Submit Enrollment request.
  - a. If fails, be sure the Medical Record # is correct

b. And email address is on file at SCH



Go to your personal email account.

Your email will contain a temporary username and password, as well as link to sign on to website.

Click on the link to Log In.



1. Be sure to use Temporary Username and password.



Please select a new Log On User Id and Password. Also define 3 Security Questions to activate your user.

## Change Log On User Id and Password

User Id must be a minimum of 4 characters, a maximum of 12 characters, and must contain at least 0 numeric character(s).

Password must be a minimum of 4 characters, a maximum of 20 characters, and must contain at least 1 numeric character(s).

New Log On User Id	<input type="text"/>
One Time Use Password	<input type="text"/>
New Password	<input type="text"/>
Confirm New Password	<input type="text"/>
Security Question	<input type="text" value="In what city (full name of city) was your Mother born ?"/>
Security Question Answer	<input type="text"/>
Security Question	<input type="text" value="In what city (full name of city) were you born ?"/>
Security Question Answer	<input type="text"/>
Security Question	<input type="text" value="In what year was your Father born ?"/>
Security Question Answer	<input type="text"/>

Submit

1. Put your 'requested username' in New Log On User ID
2. Put your temporary password in 'One Time User Password'
3. Type in a new password. NOTE: No special characters
4. Choose three security questions with appropriate answers
5. Click Submit



# Health Portal

Log Off

Your new credentials have been saved. Please log off and sign back on using your new credentials.

1. Click Logoff
2. Click Login on next screen or go to <https://www.schportal.com>.
3. Login with \*NEW\* username and password.